# HALAL APPLICATION FORM

**Section 1: Company/Organisation Details**

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| Name of Company or Organization (please enter the Company name EXACTLY as you wish it to appear on the certificate) |  |
| Address |  |
|  | Postcode |  |
| Address for invoice: ***if above, enter “same”***  |  |  |
| Trade License Number:  |  |  |
| If company is part of a group, please specify the group |  |
| Management Representative (Contact) |  |
| Position |  |
| Food safety Manager |  |
| E-mail address |  |
| Tel No: |  | Fax No: |  |
| Date of Application |  |  |

**Section 2: Certification (s) Required (please tick):**

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| Halal products - Part one: General Requirements for Halal Food (GSO 2055-1:2015) | [ ]  |
| Animal Slaughtering Requirements according to Islamic Rules (GSO 993 :2015) | [ ]  |
| Halal products - Part four: Requirements for cosmetic and personal care (GSO 2055-4:2014) | [ ]  |
| Others: | [ ]  |
| **More details (if you select others):**  |
| * **Type of request:**
 |
| Certification issue | [ ]  | Renewal of existing certification | [ ]  |
| Modification (add products) | [ ]  | Halal Logo Request | [ ]  |

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| * **Does your company have third party certification? If yes, please indicate below:**
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|  Standard (s):  | [ ]  ISO 9001 [ ]  ISO 14001 [ ]  OHSAS 18001 [ ]  ISO 22000 [ ]  FSSC 22000 [ ]  HACCP/GMP [ ]  SQF 1000/2000 [ ]  BRC [ ]  IFS [ ]  GAP / Global GAP [ ]  Halal Requirements [ ]  ISO 22716[ ] Others | CB (Certification Body) CB CB  CB  CB CB CB CB CB Please indicate  |
| * **Results of any previous Halal’s audit(s) you have received**
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**Section 3: Scope/Processes**

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| * Please define the scope of registration e.g. product produced and description (please send supporting documents)
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| Product Brand/ Model | Product Description | Reference Standards / Specification | Number of Products |
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| * Exclusions: Are there any local activities that are not included within the scope of the certification? If so, please describe the exclusions (if any)
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| * Give details if any specialist operations or services carried out by a sub-contractor (Outsourced).
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| Product/Process Information:  |
| Please list below each primary product and sub- product. Exp. of primary product: production of canned fruit juices and frozen fruit juices (2 primary products)Exp. of sub- product: canned mango juice, canned pineapple juice, canned guava juice and canned strawberry juice. (4 sub- product) |
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| Sub product | Primary product |
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| * Total number of production lines:
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|  Number of HACCP study: A HACCP study corresponds to a hazard analysis for a primary products/services with similar hazards and similar production technology and, where relevant, similar storage technology. E.g. Production of ice-cream and cheese = 2 HACCP studies  |
| * List of raw materials:
 |
| * **Any other relevant information on production lines:**
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| --- | --- |
| Total Number of Employees (working on production lines of Halal products only) |   |
| Permeant |   |
| TemporaryNo. of Shifts |

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| In case of seasonal product(s), please indicate the period(s) of production for each category of product including number of employees (permanent & temporary) included in the scope.  |
|  |
| Production floor area (ft2) or (m2) |
| [ ]  < 107,000 ft2 | [ ]  108,000 - 323K ft2 | [ ]  324,000 - 538K ft2 | [ ]  > 538,000 ft2 |
| [ ]  < 10,000 m2 | [ ]  10,001- 30,000 m2 | [ ]  30,001- 50,000 m2 | [ ]  >50,000 m2 |
| Gross annual turnover (Revenue) of your business:  |
| If additional sites, provide details; site/company name and address. | Products or activities | No. Of Employees | Does the Documentation at this is site same as the main office? Does it follow the same system? |
| 1 |  |  |  |  |
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**Section 4. Operations**

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| Please attach the following:1. A process diagram of your whole operation. This should include main processes and aspects of your operations
2. A list of other sites utilized such as off-site warehouses, processing facilities, storage & transport.
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**Section 5. Sales**

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| For the products you wish certified, please indicate the countries for marketing and sales? |  |

**Section 6. Payment method**

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| International transferTransfer by third party  | [ ] [ ]  |

**Appendix 1**

**Classification of Halal product/service categories**

Please indicate the products produced

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| **Category****Codes** | **Categories** | **Examples of sector** | **Tick** |
| **A** | **Farming 1 (Animals)** | animals: fish; egg production; milk production;beekeeping; fishing; hunting; |  |
| **B** | **Farming 2 (Plants)** | fruits; vegetables; cereals; spices; horticulturalproducts |  |
| **C** | **Processing 1 (Perishable animal****products)** | includes all activities after farming, e.g. animalslaughtering, poultry, eggs, dairy and fishproducts |  |
| **D** | **Processing 2****(Perishable vegetable products)** | fresh fruits, fresh juices; preserved fruits; freshvegetables; preserved vegetables |  |
| **E** | **Processing 3****(Products with long shelf life at****room temperature)** | canned products; biscuits; snacks; oil; drinkingwater; beverages; pasta; flour; sugar; salt |  |
| **F** | **Feed production** | animal feed; fish feed |  |
| **G** | **Food Service** | hotels; restaurants; catering |  |
| **H** | **Distribution** | retail outlets; shops; wholesalers |  |
| **I** | **Services** | water supply; cleaning; sewage; waste disposal;product development, process and equipment;veterinary services, Islamic financial services |  |
| **J** | **Transport and storage** | Transport and storage |  |
| **K** | **Equipment manufacturing** | Industrial equipment, Vending machines |  |
| **L** | **Chemical and Biochemical****manufacturing** | Food additives; dietary supplements; cleaningagents; processing aids, microorganisms |  |
| **M** | **Packaging and wrapping****material manufacturing** | packaging and wrapping material |  |
| **N** | **Other materials manufacturing** | cosmetics, textile, leather products etc. |  |

**Notes:**

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| 1. When we receiving your request, we will prepare a proposal, which include details of the scope and duration of audit.
2. Please provide all required documents in 10 days.
3. Complete the application form in English language.
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